**Request for Proposals for local community nonprofit agencies to increase COVID-19 vaccination among the Hispanic, Latino, and undocumented community in the US**

***(By invitation only)***

**Background**

The U.S. – Mexico Border Philanthropy Partnership (BPP) was awarded a grant by The David and Lucile Packard Foundation to develop a program aimed at significantly increasing COVID-19 relief support to the Hispanic, Latino, and undocumented community in the US through the U.S.-Mexico Border Philanthropy Partnership, the Ventanilla de Salud program conducted at the Mexican Consular network across the United States of America and local community health agencies. This initiative is in collaboration with the Mexican Ministry of Health, the Mexican Foreign Ministry, the Institute of Mexicans Living Abroad (IME) and the Mexican Consular Network in the U.S.

The goal of this partnership is to exponentially increase COVID-19 vaccinations in the Hispanic, Latino, and undocumented community in the US.

Pre-selected local nonprofit organizations may apply for funding support of up to $31,000 to enhance and or increase their COVID-19 programmatic support to the Hispanic, Latino, and undocumented community. Funds will be made available to cover expenses related to COVID-19 health initiatives to increase COVID-19 vaccination among these often hard to reach population groups.

The U.S.- Mexico Border Philanthropy Partnership will consider proposals focused on one or more of these objectives:

1. Engage the community in awareness, stigma reduction, and other activities focusing on increasing COVID-19 relief support to the Hispanic, Latino, and undocumented community in the U.S.
2. Educate and or culturally inform the Hispanic, Latino, and undocumented community in the U.S. on the importance of getting the COVID-19 vaccine.
3. Develop culturally, linguistically, and unique programs and/or outreach initiatives to boost your agency’s COVID-19 response to enhance and or increase your COVID-19 programmatic support to the Hispanic and Latino, and undocumented community in the U.S.
4. Conduct trainings, meetings, and community events to increase COVID-19 vaccinations among the Hispanic, Latino, and undocumented community in the U.S.

*Your agency has been invited to apply because of your previous work in providing health programs and services in partnership with your local Mexican Consulate through the Ventanilla de Salud initiative.*

**Application guidelines**

Submit a short (2-3 pages) proposal to justify how funds would strengthen your programmatic efforts to provide COVID-19 services to achieve the goal mentioned above. Proposals should include:

1. Detailed description of project:

* Describe new / innovative activities and strategies your organization will carry out with the grant to increase vaccination among the Hispanic, Latino, and undocumented community in the U.S. and explain why these activities will help overcome barriers and / or vaccine hesitancy among these population groups.
* Will these funds help you secure new or additional funds from other donors? If so, how?
* How many COVID-19 vaccines will you be able to provide to the Hispanic, Latino, and undocumented community in the US during a 12-month period?

1. Brief history of organization and description of its mission.
2. Population and geographic area to be served.
3. Timetable for implementation of project.
4. Results expected from proposed grant and how results will be evaluated or measured.
5. Amount of funding requested. Please include a brief budget with only the following budget line items:

* Technical assistance
* Trainings, meetings and community events
* PPE, medical supplies
* Outreach & communications
* Consultants
* Rent & facilities
* Operations
* Personnel
* Travel

1. General information requested in cover sheet (attached).
2. Listing of additional partners and sources of support or plans for cooperation with other organizations, if any.
3. Qualifications of key project personnel.

**Use of funds**

Funds should only be used to enhance and or increase your capacity to deliver COVID-19 services including but not limited to testing, vaccinations, distribution of personal protection equipment, launching public service announcements, conducting media interviews, and organizing community conversations (virtually and or in person) with medical and mental health experts.

**Eligibility requirements**

* ­Applicant organizations must be a 501c (3) in good standing with a determination letter from the IRS.
* Must be a nonprofit community organization leading the Ventanilla de Salud at the local Mexican Consulate or a health-related organization that sponsors the health and wellness outreach program of a Ventanilla de Salud in the U.S.
* Applicant agency may also be an 5O1 (c) 3 that is not currently a direct ally of the consulate for the operation of the VDS, but that is willing to participate in this program and offer health services to the local community.
* Must show proof of financial support from the Instituto de los Mexicanos en el Exterior (IME) for the Ventanilla de Salud program in 2021.
* Must have a proven track record of providing COVID-19 services.
* Must have local leadership, local financial support and local program management.
* Applicants must comply with all narrative and financial reporting requirements as outlined in the Grant Agreement that will be signed once funds are awarded.

**Required documentation**

1. IRS determination letter
2. Latest financial records / audited financial statements
3. 990
4. List of Board members
5. Organizational budget

**Application deadline**

Proposals and required documentation are due on Friday, December 17, 2021 and should be sent by email on or before the due date to: [grants@borderpartnership.org](mailto:grants@borderpartnership.org).

Submitting a proposal does not guarantee a grant.

The BPP Board of Directors will review all proposals and notify organizations in writing that they will be supported. Grantees will be required to send a final financial and narrative report to BPP at the end of the grant period in a format that will be provided to the organization.

The BPP held two information sessions to answer any questions about this RFP. Recordings of both sessions are available [here](https://www.borderpartnership.org/rfpcovid.html).

If you have questions about this RFP, please contact Andy Carey at [andy@borderpartnership.org](mailto:andy@borderpartnership.org) or at +1 (317) 989-0123.